

**Commissioned Lay Pastor - Contract
New Covenant Presbytery**

1. **TYPE OF CONTRACT** (check one): _____ New Contract _____ Renewal

2. **PARTIES:** This contract is between Church/Governing Board of Validated Ministry of:

Name _____

Located in (city) _____, (state) _____ (zip) _____

Clerk of Session/Ministry Name _____

Address, City, State, Zip _____

Phone Numbers Day _____ Night _____

Email _____

CLP's name: _____

Address, City, State, Zip _____

Phone Numbers Day _____ Night _____

Email _____

3. **TERM:** This commission shall be for a period not to exceed one year, running from

(Date): _____ to _____

4. **RESPONSIBILITIES:** The scope of duties to be assigned to a Commissioned Lay Pastor shall respect the traditional requirement that congregations be led by trained and ordained clergy. To that end, the Presbytery will limit CLP's to a specific and limited functions, in a specific place and for a specific limited time, where:

1. the function is a specific ministry or function, such as Kairos, shut-in ministry, hospice, etc.; or
2. a local congregation is unable to secure the services of an ordained clergy person due to remote geographic location, limited congregation size or other specific needs.

With the above definition in mind, please describe the special ministry/function or the special circumstances of the congregation that this CLP contract is intended to serve:

Please check the possible functions this CLP is intended to perform, including an Explanation why these functions cannot be performed by an ordained clergyperson (use separate sheet if necessary):

- Baptism _____
- Lord's Supper _____
- Moderate Session _____
- Voice in Presbytery _____
- Vote in Presbytery _____
- Perform Marriages, _____

The CLP will be directly supervised by (name and title):

Expected average number of work hours per week: _____

5. **COMPENSATION:** Please list any salary that is to be paid (if none, so state):

6. **EXPENSES AND BENEFITS:** Please list any benefits or expenses that are to be paid (if none, so state):

7. **MENTORING RELATIONSHIP:** During the term of this contract, the person who will be serving as mentor of the CLP. All Mentors need to attach a current resume/PIF to this contract and, additionally, attach a written statement of "growth and challenges" that will be addressed with the CPL during the course of the mentoring relationship. As part of this mentoring relationship, the mentor and CLP agree to meet at least monthly (in person or by phone). As part of this mentorship (use separate sheet if nessary):

Name _____

Address, City, State, Zip _____

Phone Numbers Day _____ Night _____

Email _____

The Mentor will: 1. _____

2. _____

3. _____

The CLP will: 1. _____

2. _____

3. _____

8. **SIGNATURES:** (All signatures need to be included for contract to be considered)

Moderator or Ministry Head _____

Clerk of Session _____

CLP candidate _____

Mentor _____

9. **APPROVAL BY CONTRACTS SUBCOMMITTEE/COMMITTEE ON MINISTRY:**

Moderator _____ Date _____