

**CONTRACT: COMMISSIONED RULING ELDER (CRE)**

**The Presbytery of New Covenant**

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**1. TYPE OF CONTRACT (check one):** \_\_\_\_\_ New Contract \_\_\_\_\_ Renewal

**2. PARTIES:** This is between Church/Governing Board of Validated Ministry of:

**a. NAME** \_\_\_\_\_

\_\_\_\_\_ Located in (city) \_\_\_\_\_, (state) \_\_\_\_\_

(zip) \_\_\_\_\_

Clerk of Session/Ministry Name \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number(s) day \_\_\_\_\_ night \_\_\_\_\_ cell \_\_\_\_\_

Email \_\_\_\_\_

**b. CRE's Name:** \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number(s) day \_\_\_\_\_ night \_\_\_\_\_ cell \_\_\_\_\_

Email \_\_\_\_\_

**3. TERM:** This commission shall be from (date) \_\_\_\_\_ to \_\_\_\_\_

**\*\*Renewals (not more than 3 years; first-time: no more than one year.)**

**4. RESPONSIBILITIES:** The scope of duties to be assigned to a Commissioned Ruling Elder shall respect the traditional requirement that congregations be led by trained and ordained clergy. To that end, the presbytery will limit CRE's to a specific and limited functions, in a specific place and for a specific limited time, where:

- the function is a specific ministry or function, such as Kairos, shut-in ministry, hospice, etc.; or
- a local congregation is unable to secure the services of an ordained clergy person due to remote geographic location, limited congregation size or other specific needs.

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With the above definition in mind, please describe the special ministry/function or the special circumstances of the congregation that this CRE contract is intended to serve:

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Please check the possible functions this CRE is intended to perform, **including an explanation why these functions cannot be performed by an ordained clergy person** (use separate sheet if necessary). *[Ordinarily only CRE's serving a congregation will be given voice and vote at presbytery meetings.]*

- Baptism \_\_\_\_\_
- Lord's Supper \_\_\_\_\_
- Moderate Session \_\_\_\_\_
- Voice at Presbytery Meeting \_\_\_\_\_
- Vote at Presbytery Meeting \_\_\_\_\_
- Perform Marriages \_\_\_\_\_

The CRE will be directly supervised by (Name & Title) \_\_\_\_\_

Expected average number of work hours per week and duties: \_\_\_\_\_

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**5. COMPENSATION:** Please list any salary that is to be paid (if none, so state):

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**6. EXPENSES AND BENEFITS:** Please list any benefits or expenses that are to be paid (if none, so state):

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**7. MENTORING RELATIONSHIP:** During the term of this contract, the person who will be serving as mentor of the CRE. All mentors need to attach a current resume/PIF to this contract and, additionally, attach a written statement of "growth and challenges" that will be addressed with the CRE during the course of the mentoring relationship. As part of this mentoring relationship, the mentor and CRE agree to meet at least monthly (in person or by phone). As part of this mentorship (use separate sheet if necessary):

Name \_\_\_\_\_

Phone Number(s) day \_\_\_\_\_ night \_\_\_\_\_ cell \_\_\_\_\_

Email \_\_\_\_\_

The mentor will:

The CRE will:

**SIGNATURES:** (All signatures need to be included for contract to be considered.)

Moderator or Ministry Head \_\_\_\_\_

Date \_\_\_\_\_

Clerk of Session \_\_\_\_\_

Date \_\_\_\_\_ CRE Candidate

\_\_\_\_\_ Date \_\_\_\_\_ Mentor

\_\_\_\_\_ Date \_\_\_\_\_

**APPROVAL BY CONTRACTS SUBCOMMITTEE/COMMITTEE ON MINISTRY:**

Moderator \_\_\_\_\_ Date \_\_\_\_\_

**Revised 8/16/10**