



Effective Parent-Teacher Communication **"YES-NO-YES"**

I. Introduction

Self

Each other- one thing you love like or admire about yourself as a teacher/ 3 positive character qualities you bring as a teacher.

II. Talking to Parents

- Creating rapport: What is NLP –mirroring, matching, language and rapport?
- Establish the team, discuss this idea with parents
- What do you want to accomplish in time available- clear preplan
- Acknowledge their time investment
- Ask for any questions they might want to address, "what's important to them"
- Allow them to empty out to receive (tells you what you are working with)
- Be specific in your comments and explanation yet compassionate
- Try to see from parents point of view
- Be aware of why people resist listening:
 1. Pre-occupied
 2. Have something they want to say
 3. Believe what we are saying is unimportant
 4. Believe they are being blamed or criticized-language
- Calming type questions:
 1. What do you think?
 2. Anything else you would like to share? / Anything else?
 3. That sounds important to _____
- Always start with a positive observation – include at least 3 positive things you "notice/observe," about the child during the PTC
- Always end with a positive "YES-NO-YES"
- Bring areas of concern in direct and upbeat manner; be sensitive to your word choice
- Ask for what you want to see rather than what is wrong (ask for help if you feel stuck)

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Deborah Fry, Ph. D. · 2821 Eastgrove Lane · Houston, TX 77027 · Tel: (713) 840-8663
docdebry@earthlink.net www.deborah-fry.com

- Ask for parents ideas/input –remember they want to feel powerful and valuable as part of the team
 1. Have they observed this same behavior?
 2. How do they work with this at home?
 3. Formulate strategies with several solutions/choices
 (Make sure you have something to write with available)
- Talk about how the solutions will support “what is important to them”

III. Conclusion

- Use friendly language

Examples:

“What we have observed _____.”

“What we have noticed _____.”

“What we recommend _____.”

“In addition_____.”

“And_____.” (Avoid using the word “but”, it negates everything in front of it)

“Another thing_____.”

“Some tools we have found helpful _____.”

“For instance_____.” (Describe what you find helpful in the challenging situation and the language you use in the classroom.)

“To begin with” (find a positive)

“We want to work with you to create _____.”

“Parents are more important than teachers in the development of _____.”

“We want to hear what you are thinking.”

“Parents can encourage _____ by _____.”

“To encourage John’s _____, you might want to provide _____ or _____ or _____.”

“In the _____ (name the work) we learn _____.”
(describe the process)

“To support the sequence we use in the classroom something (s) you can do at home might/would be _____.”

VII. Summary/Questions

